

MINUTES FOR ST. ANDREW'S CONFERENCE MEETING

Date: 10 June 2024

Call to Order/Opening Prayer: Pauline

Time: 5:02 PM

Minutes of Previous Meeting: (X) Read/Approved; Approved with Changes

Motion by: Ann Lund Seconded by: Toni

Attendance: Total Active Members (31) LOA (0) Present (22) Absent (9) Quorum (15)

MEMBERS		MEMBERS		MEMBERS		Associate Member	
Al	X	Jerry	X	Toni	X	Ann Fellrath	
Ann F.	X	Jose	X			Barbara S	
Ann L.	X	Kathy	A			George	
Colleen	X	Larry	A			JoAnn	
Dennis	A	Margaret	X			Marianne	
Diane	X	Marge	X			Martha	
Dotti	X	Mary Ellen	X			Michaela	
Estela	A	Mary	X			Yolanda	
Francisca	X	Michael C	A				
Gini	A	Norm	A			Visitors	
Glenn	X	Pat	X			Ann Lee/OLM	X
Gloria	A	Pauline	X				
Hilary	X	Sandra	X			Training	
Ilona	X	Scotty	X	Father Greg *	A	Mechelle Shea	X
Janet	X	Stephen	A	Stan *	A	Tom Fredericks	X

*Stan and Father Greg - Not included in Quorum

Current Events:

Upcoming Events:

1. 16 June 2024 – Ice Cream Social for Seminarian Carlos, 5:00-7:00 PM, in Kino Hall.
2. 19 June 2024 – The Conference will be closed on 19 June 2024 for Juneteenth; the Thrift Store will be open.
3. 7 July 2024 – Patriotic Pipes Concert at St. Andrew's.
4. 8 July 2024 – Induction of Mechelle Shea and Tom Fredericks as Vincentians.

Old Business:

1. WANTED: District President. Ann Lee is stepping down in September. Pauline has a list of responsibilities if anyone is interested.
2. Can anyone think of a call sign for SVDP?

NEW Business:

1. Pauline handed out Ozanam Certificate to those who attended the recent training.
2. We are still looking for a secretary. If interested, see Pauline.
3. A private donor has paid for a dozen fans, 2 evaporative coolers and the Thrift Store's new upcoming sign as well as the food bank's truck lift and other things. The donor wants to remain anonymous. What can we do to thank the person? Ideas were a card that everyone signs and maybe a Mass Card thanking the anonymous donor. Other ideas are welcome.
4. Toiletries: The Friday team cleaned up the closet and labeled everything. Thank you and Marianne McWilliams who labeled the lotion. Instead of giving the friend one of everything, ask what they need. Most friends will tell you what they really need.
5. The Center for Academic Success (CAS) School is offering 2 meals per day until 3 July 2024.
6. **New Guidelines**: This meeting was a second review of the new guidelines which were to start on 17 June 2024. However, in an email, dated 11 June 2024, from Diane, the new start date will be the week of 24 June 2024. The reason for the new start date is that changes need to be made to the Special Case guidelines. These changes will be discussed at the 17 June 2024 meeting. Diane thanked the members of the Ad Hoc Committee for their work on updating the guidelines. A summary of the guidelines follows:
 - a. The purpose of the committee was to identify problems and try to fix them with standardized guidelines. The new guidelines will try to make rules more standardized based for 12 rolling months (i.e. – Jan-Jan; May-May, etc.). The amount and funds used for payments should be highlighted in the friend's file.
 - b. The guidelines are listed by Category, Amount and Frequency, and Guidelines.
 - c. Currently, 80% of money is used for rent and utilities; 11% for the homeless; and 9% for everything else.
 - d. There will be 7 files – 4 Major files – rent, utilities, homeless and other; and 3 Add-on files – Fernandez, Single Moms and St. Andrews.
 - e. The Vincentian will not have to decide what funding sources rent will come from if another funding source is used in addition with the rent funds. Under the new guidelines, we would annotate the rent file for \$300 and Blanca and Glen will work where the money came from.
 - f. As new funding is received, such as United Way, guidelines will be decided at that time how they will be handled. Additionally, these future changes will be reviewed at 2 consecutive meetings before implementation.
 - g. Special Cases guidelines are being rewritten. Special cases will still be used; however, the funds for the special case will come from whatever funding source you need, i.e. money for rent from the rent fund. A special case form, with a thorough description of the need for the additional funds, can be submitted. Unless it is an emergency, special cases will be submitted at the end of the day listing the balance of the fund being used. This is so that members of the special case committee know how much money is available. There is no limit on special cases; however, this will be an exception.
 - h. The Homeless amount and frequency write-up will be changed to read: Up to 2 nights in a hotel. No-Add-on funds. Once every 6 months.
 - i. The Fernandez Fund amount and frequency write-up will be changed to read: Up to \$150 per family every 6 months.
 - j. Single Mom's Fund amount and frequency write-up will be changed to read: Up to \$150 per family every 6 months.
 - k. The "Other" fund will be used for items other than rent and utilities. It is a stand-alone fund and not an add-on fund.
 - l. Only one additional fund will be used to supplement rent/utilities.
 - m. We shouldn't help with taxes, mortgages, sewer and trash (unless it is part of the water bill), deposits of any kind, automobile loans and automobile insurance. Payment for storage units, bus tickets and other out-of-the-ordinary items will require a special case.
 - n. There will no longer be an annual limit; the amount that can be allotted to our friends is listed in the new guidelines.

- o. The rules are meant to keep it simple and make it easy.
- p. If a homeless friend needs a hotel room and has a DNR at the first place that's called, no other calls should be made. GNA should be the first place called.
- q. Scotty wants to make sure that using the new guidelines will capture the information he needs for preparing for grants and responding to the grantor for information requested on how the money was spent.

COMMITTEE REPORTS: Due 1 July 2024

- A:** Food Bank Report:
- B:** Thrift Store Report:
- C:** Finance Report:
- D:** The Poor Box Report:

Vincentian Reports on difficult or touching cases:

- Janet, Toni, and Pat helped a friend who came in on Friday crying. Her brother died the week before, her car died in Prescott, and she got an eviction notice. She has a 3-year-old and she was so distraught that she couldn't work and she needed help with her rent. Her landlord was contacted and he agreed that she could make payments to cover what we didn't pay for. We used rent funds, Fernandez Funds, and funds from St Andrew's. A check was mailed to the landlord on Friday.

Home visits: NA

Special cases: Amount available: Unknown

For the Good of the Order:

Spiritual Reading: Margaret

Conference Members Sick or in Distress: Deacon George and Martha, Deacon Mike and Helen, Ruby and Norm, Kathy and Mike, Estela, and Hunter Bird, who is now breathing on his own. Thanksgiving for Father Bob Gonzales, celebrating 45 years of Ordination.

Prayers for others: Will be emailed separately

Vincentian Schedule: Will be emailed separately.

COMMITTEE MEETINGS:

- Food Bank Meeting: 27 June 2024
- Finance Meeting: 20 June 2024 at 10:00 AM, Madonna Hall
- Thrift Store Meeting: 11 June 2024 at 1:00 PM, Madonna Hall
- Ad Hoc Meeting:
- Board Meeting: 25 May 2024, 10:00 AM, Madonna Hall

Closing Prayer: Ann Lund

Adjourned: 6:20 PM

Recorder: Pat